

# Carlton Scroop and Normanton on Cliffe Parish Council:

## Accessibility Statement

Date of adoption: 16/03/26

Minute reference: 20260316 - 13.1

Proposed and Seconded by councilors: Proposed by Councillor England, seconded by Councillor Thomas

Chair of the Council: Alan Thomas

Clerk / Responsible Financial Officer: Florence Hill

### **Accessibility Statement**

1. This website is run by Carlton Scroop and Normanton on Cliffe Parish Council : <https://carlton-scroop.parish.lincolnshire.gov.uk/>

We want as many people as possible to be able to use this website.

We've made the website text as simple as possible to understand. [AbilityNet](#) has advice on making your device easier to use if you have a disability.

2. How accessible this website is

This website has been designed to meet WCAG 2.2 AA accessibility standards and complies with The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018, as amended.

We have implemented the following measures:

#### A. Technical Accessibility Checks

- Website compatible with screen readers
- Clear heading structure used (H1, H2, etc.)
- All images include meaningful alt text
- Links are descriptive (not "click here")
- Colour contrast meets WCAG AA
- Forms accessible and labelled

- Navigation consistent across pages

## B. Document Accessibility

- PDFs are tagged where possible
- Scanned documents avoided or OCR-enabled
- Word documents use heading styles
- Tables properly structured

## C. Known Issues

Some parts of this website may not be fully accessible:

- The text may not reflow in a single column when resizing the browser window
- You cannot modify the line height or spacing of text
- Some older PDFs or Word documents may not be fully accessible to screen readers
- Some online forms may be difficult to navigate using only a keyboard
- You cannot skip directly to the main content when using a screen reader

We are actively working with our website provider (Jadu) to improve accessibility where possible.

## 3. Feedback and contact information

If you need information on this website in a different format, such as accessible PDF, large print, easy read, audio recording, or braille, please contact:

Clerk to the Council  
[clerk@carltonscroopnormanton-pc.gov.uk](mailto:clerk@carltonscroopnormanton-pc.gov.uk)

We aim to respond to all requests within 7 days.

## 4. Reporting accessibility problems

If you find accessibility problems not listed above, please contact the Clerk at:

[clerk@carltonscroopnormanton-pc.gov.uk](mailto:clerk@carltonscroopnormanton-pc.gov.uk)

We welcome feedback and will work to address issues promptly.

## 5. Enforcement procedure

The Equality and Human Rights Commission is responsible for enforcing The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018, as amended.

If you are dissatisfied with how we respond, you may contact the Equality Advisory and Support Service (EASS).

## 6. Compliance status

This website is partially compliant with WCAG 2.2 AA standards.

## 7. Maintenance and review

- This statement is linked in the website footer for easy access.
- The Council will review this statement and accessibility measures annually to ensure ongoing compliance.

Clerk to the Council:

[clerk@carltonscroopnormanton-pc.gov.uk](mailto:clerk@carltonscroopnormanton-pc.gov.uk)