

CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL

Florence Hill Clerk & RFO

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Dear Councillor,

I hereby give you notice that the next Meeting of Carlton Scroop and Normanton on Cliffe Parish Council will be held on Monday 15th September 2024 at 7.20pm at Carlton Scroop and Normanton on Cliffe Village Hall. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded at 7.20pm by a public forum for which Councillors are also asked to be present, at which members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Clerk to the Council.

Date: 08 September 2025

1. **WELCOME REMARKS BY THE CHAIRMAN.**
2. **TO RECEIVE APOLOGIES FOR ABSENCE AND TO RESOLVE TO ACCEPT REASONS GIVEN.**
3. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN RELATION TO AGENDA ITEMS AND TO CONSIDER REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
4. **APPROVAL OF MINUTES.**
 - 4.1 To resolve to accept the Clerk's notes of the Annual Parish Council Meeting held on 14 July 2025
5. **REPORT FROM DISTRICT AND COUNTY COUNCILLORS**
6. **PARISH PLAN**
 - 6.1 To consider Parish Plan actions for 2025/26 and circulation of a progress update to residents.
7. **CLERK'S REPORT**
 - 7.1 To note the Clerk's report regarding actions from the last meeting.

8. **FINANCE.**

- 8.1 To note income received as follows.

Received From	Purpose	Amount £
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- 8.2 To resolve to approve expenditure as follows:

Payments Made:

Payee	Purpose	Amount £
Autela	Payroll Services	84.
Florence Hill	August Clerk wages	274.56
David J Warden	Grass cutting July and August	560
Lee Ballam	Dog bin emptying for June, July, Aug	269.5

Payments to be Made:

Payee	Purpose	Amount £
Florence Hill	September Clerk wages	283.35
Npower	BT TELEPHONE KIOSK	123.52
Florence Hill	Back pay Pay award 3.2%	44
Carlton scroop village hall	Roads authority meeting	20

- 8.3 To resolve to approve the August bank reconciliation.

- 8.4 To note the budget monitoring statement showing expenditure and income against the 2024/25 budget.

9. PLANNING.

9.1 Progress with planning issues at 1A the lodges Carlton Scroop

10. HIGHWAYS.

10.1 A number of complaints have been received about Speeding in the parish

10.2 Issues reported of heavy goods vehicles using sudbrook road

10.3 To receive Highways reports from Councillors.

11. CEMETERY

11.1

12. JUBILEE FIELD

12.1 No report.

13. COMMUNITY UPDATES

13.1 To receive community updates from Councillors.

14. POLICIES AND PROCEDURES

14.1 To review the Safeguarding Policy

15. CORRESPONDENCE.

15.1 To note all general correspondence circulated for information since the July meeting.

16. DATE OF NEXT MEETING

16.1 Monday 17th November 2024