

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **m** the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on the receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on the debit side.

Name of smaller authority:

Carlton Scroop and Normanton on Cliffe Parish Council

County area (local councils and parish meetings only):

Lincolnshire

Financial year ending 31 March 20xx

Prepared by (Name and Role):

Nikki Gascoigne, RFO

Date:

11/04/2025

	£	£
Balance per bank statements as at 31/3/25:		
Lloyds Bank Community Account	15,278.8	
Nat West Business Reserve Account	595.6	
Nat West Business Current Account	200.0	
		16,074.3
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)		
		-
Add: any un-banked cash as at 31/3/25		
Net balances as at 31/3/25 (Box 8)		16,074.3