

CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL

Nikki Gascoigne Clerk & RFO
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Dear Councillor,

I hereby give you notice that the next Meeting of Carlton Scroop and Normanton on Cliffe Parish Council will be held on Tuesday 1st April 2025 at 7.00pm at Carlton Scroop and Normanton on Cliffe Village Hall. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be suspended at 7.20pm for a public forum lasting 10 minutes for which Councillors are also asked to be present, at which members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Acting Clerk to the Council.

Date: Tuesday 25th March 2025

1. WELCOME REMARKS BY THE CHAIRMAN.

2. TO RECEIVE APOLOGIES FOR ABSENCE AND TO RESOLVE TO ACCEPT REASONS GIVEN.

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN RELATION TO AGENDA ITEMS AND TO CONSIDER REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.

4. STAFFING

4.1 To resolve to move into closed session in accordance with the Public Bodies Act of 1960 due to the confidential nature of matters to be discussed.

4.2 To receive an update on the Clerk's vacancy.

5. APPROVAL OF MINUTES.

5.1 To resolve to move back to open session and accept the Chairman's notes of the Parish Council Meeting held on 7th January 2025.

6. REPORT FROM DISTRICT AND COUNTY COUNCILLORS

7. REPORT FROM THE CHAIRMAN IN THE ABSENCE OF A CLERK.

7.1 To note the Chairman's verbal report regarding actions taken since the last meeting.

8. FINANCE.

8.1 To note income received as follows.

Received From	Purpose	Amount £
Alpha Memorials	Brackenbury headstone	60.00

8.2 To resolve to approve expenditure as follows:

Payments Made:

Payee	Purpose	Amount £
Shaw & Sons	Cemetery Register	246.00
Cllr Hankinson	Bulbs	37.19
LALC	Webmaster Service	108.00
Caythorpe Electrics	Installation of new defib cabinets	130.00
Lloyds Bank	Debit card charge	4.25
Who Lets Your Dog Out	December, January, February	277.20
South Kesteven District Council	Grass maintenance 2024	672.90

8.3 To resolve to approve the March 2025 bank reconciliation.

8.4 To note the budget monitoring statement showing expenditure and income against the 2024/25 budget.

9. PLANNING.

9.1 To discuss any relevant planning matters.

10. HIGHWAYS.

10.1 To receive Highways reports from Councillors.

11. CEMETERY

11.1 To receive an update on the purchase or manufacture of row markers for the cemetery.

11.2 To consider progress on hedge maintenance.

12. JUBILEE FIELD

12.1 To discuss any issues arising at the Jubilee Field.

13. COMMUNITY UPDATES

13.1 To consider progress with the repair of the bus shelter opposite Newark Lane, Carlton Scroop.

13.2 To consider quotes for the dog bin emptying service in 2025/26.

13.3 To consider the replacement of 2 defibrillators in accordance with previous discussions.

13.4 VE Day celebrations, if any.

13.5 To receive community updates from Councillors.

14. POLICIES AND PROCEDURES

14.1 To consider the Lone Worker Policy & Procedure.

15. CORRESPONDENCE.

16.1 To note all general correspondence circulated for information since the January meeting.

16. DATE OF NEXT MEETING

16.1 Tuesday 20th May 2025