

CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL

Nikki Gascoigne Clerk & RFO

Email clerk@carltonscroopnormanton-pc.gov.uk Telephone 07472 574201

Dear Councillor,

I hereby give you notice that the next meeting of Carlton Scroop and Normanton on Cliffe Parish Council will be held on Monday 18 March at 7.30pm at Carlton Scroop and Normanton on Cliffe Village Hall. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded at 7.20pm by a public forum for which Councillors are also asked to be present, at which members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.



Clerk to the Council.

Date: Tuesday 12 March 2024

1. **WELCOME REMARKS BY THE CHAIRMAN.**
2. **TO RECEIVE APOLOGIES FOR ABSENCE AND TO RESOLVE TO ACCEPT REASONS GIVEN.**
3. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN RELATION TO AGENDA ITEMS AND TO CONSIDER REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
4. **APPROVAL OF MINUTES.**
 - 4.1 To resolve to accept the Clerk's notes of the Parish Council Meeting held on 10 January.
5. **REPORT FROM DISTRICT AND COUNTY COUNCILLORS**
6. **CLERK'S REPORT**
 - 6.1 To note the Clerk's report regarding actions from the last meeting.
 - 6.2 To consider membership of the LALC training scheme for 2024/25 at a cost of £120.
7. **FINANCE.**
 - 7.1 To note the following income received:

From	Purpose	Amount £
Nat West	Interest January 24	24.51
Nat West	Interest February 24	21.10
 - 7.2 To resolve to approve expenditure as follows:

Payments Made:		
Payee	Purpose	Amount £
Autela	Payroll Services	71.81
Employment Costs	January and February 2024	520.48
Who Lets Your Dogs Out	Dog bin emptying	169.40

Payments to be Made:		
Payee	Purpose	Amount £
Employment Costs	March 2024	
LALC Membership	2024/25	99.38
 - 7.3 To resolve to approve the February bank reconciliation.
 - 7.4 To note the budget monitoring statement showing expenditure and income against the 2023/24 budget.
 - 7.5 To receive an update on an application for a Lloyds Bank account.
8. **PLANNING.**
 - 8.1 To note the following planning applications on which no comments were made:

- 8.1.1 **S24/0173** Proposed single storey side and rear extension. Beech Cottage, 16 Main Street, Normanton, Lincolnshire, NG32 3BH
- 8.2 To note the following planning decisions:
 - 8.2.1 **S23/2345** G1 - Group of 4 Sycamore Trees - Crown raise all canopies up to 4m, remove any low level suckers & remove deadwood over 100mm in diameter, Land Next To Church Of St Nicholas Carlton Scroop Granted 23/02/24
 - 8.2.2 **S23/1673** Conversion of barn (retrospective) and creation of domestic curtilage, Stone Horse Farm Hough Lane Carlton Scroop Lincolnshire NG32 3BB. Granted 28/02/24
- 8.3 To consider the South Kesteven Local Plan review.

9. HIGHWAYS.

- 9.1 To consider the outcome of the Archer survey and the purchase of a second portable speed indicator device (SID) – Clerk
- 9.2 To receive an update on speed signs within the Parish – Councillor Worrell
- 9.3 To note correspondence regarding sustainable travel – Clerk
- 9.4 To approve the purchase of an additional SID battery at a cost of £50 - Clerk

10. CEMETERY

- 10.1 No report.

11. JUBILEE FIELD

- 11.1 To receive an update on the tree work at Jubilee Field - Clerk
- 11.2 To consider quotes for hedge laying and progress on a new gate at Jubilee Field – Councillor J Baines.

12. COMMUNITY UPDATES

- 12.1 To consider quotes for grass cutting in the Parish - Clerk
- 12.2 To consider the specification and location of additional/replacement defibrillators for the parish – Cllr Worrell
- 12.3 To receive an update on the repair of the bus shelter opposite Newark Lane, Carlton Scroop – Cllr Balfe.
- 12.4 To receive an update on the location of the new bench at Heath Lane, Normanton – Cllr Worrell
- 12.5 To receive community updates from Councillors.

13. POLICIES AND PROCEDURES

- 13.1 To review the Capability Procedure, Publication Scheme, Disciplinary and Grievance Policy, Equal Opportunity Policy, Lone Worker Policy, and Whistleblowing Policy.

14. CORRESPONDENCE.

- 14.1 To note all general correspondence circulated for information since the January meeting.

15. DATE OF NEXT MEETING

- 15.1 Monday 20 May 2024 - TBA