

CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL

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Minutes of the Meeting of Carlton Scroop and Normanton on Cliffe Parish Council held at Carlton Scroop Village Hall on Wednesday 10 January 2024.

Public Forum

There were two members of the public in attendance. They asked whether the Parish Council could write to Mountains and the bus company, Stagecoach, to remind them that the speed limit in Carlton Scroop had been reduced to 30mph, as their vehicles had been observed to have been travelling at speed.

Action: The Clerk to write to the companies as requested.

In Attendance: Councillor Thomas (Chair), Councillors J Baines, Balfe, England, Hands and Mrs Gascoigne (Clerk).

1. WELCOME REMARKS BY THE CHAIRMAN (23/64)

The Chair opened the meeting at 7.30pm, welcomed Councillors and thanked them for their attendance.

2. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND TO RESOLVE TO ACCEPT REASONS GIVEN (23/65)

Apologies for absence were received from Councillors H Baines and Worrell, District Councillors Ian Stokes and Peter Stephens and County Councillor Alexander Maughan. Councillor Hankinson was not in attendance.

3. DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATION (23/66)

No declarations of pecuniary interest or requests for dispensation were made.

4. APPROVAL OF MINUTES (23/67)

4.1 Councillor Balfe proposed that the Clerk's notes of the Parish Council meeting held on 27 November be approved as a true record, which was seconded by Councillor England.

Resolved: The minutes of the meeting held on 27 November 2023 were approved and duly signed by the Chairman.

5. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS (23/68)

There were no reports as District and County Councillors were not in attendance. County Councillor Maughan had circulated a written update on Lincolnshire County Council business in advance of the meeting.

6. CLERK'S REPORT (23/69)

6.1 Members noted the Clerk's report regarding actions from the last meeting.

7. FINANCE (23/70)

The Chair moved the meeting to agenda item 7.5.

7.5 Budget 2024/25

7.5.1 A draft budget had been circulated in advance of the meeting by the Clerk. The Chair noted that the Council had underspent against its budget at present, but that there were significant planned expenses, including tree works and hedge laying. Members discussed an increased quote received for hedge laying at Jubilee Field.

Resolved: In view of the increased quote for the laying of hedges, Members approved expenditure of up to £3,400, subject to the obtaining of additional quotes.

7.5.2 Members discussed the purchase of defibrillators. An additional defibrillator would be obtained for the outside of the Village Hall, to which the Parish Charities had agreed to make a donation. An amount of

£3,000 had been included in the budget for the purchase of replacement defibrillators, the exact specification and location of which would be agreed at the next meeting.

- 7.5.3 Members discussed the purchase of an additional Speed Indicator Device. They agreed to await the outcome of speed monitoring by Lincolnshire Road Safety Partnership before making a commitment to purchase a further device.
- 7.5.4 Members discussed the provision of a grass cutting service, for which quotes had been sought from SKDC and would be sought from other local contractors. They agreed to proceed on the basis of the cutting maps provided by Councillor Thomas, with any amendments to be made if required by agreement with the successful contractor.
- 7.5.5 Members discussed the precept. Councillor Hands proposed that the precept be increased to £9k on the basis of increased costs. This would represent an increase of £100 or 2% due to a small change in the number of Band D equivalent properties. This was seconded by Councillor England.
- Resolved: To increase the precept to £9k, an increase of 2%.**
- The Chair returned the meeting to agenda item 7.1.

- 7.1 Members noted the following income received.

From	Purpose	Amount £
SKDC	Community cleaner grant	231.66
Nat West	Interest November 23	22.56
Nat West	Interest December 23	21.91

- 7.2 Councillor Balfe proposed that the following expenditure be approved, which was seconded by Councillor Hands.

Payee	Purpose	Amount £
SKDC	Grass cutting	134.58
Employment Costs	December 2023 (incl pay award back pay)	461.71
Employment Costs	January 2024	246.31
WeDoDoggyDooDoo	Dog waste collection	77.00
Autela	Payroll Services	71.81

Resolved: To approve the expenditure listed above.

- 7.3 Councillor Thomas proposed that the December bank reconciliation be approved, which was seconded by Councillor Balfe. Councillor Balfe duly signed and dated the bank reconciliation.

Resolved: To approve the December bank reconciliation.

- 7.4 Members noted the budget monitoring statement showing expenditure and income against the 2023/24 budget, circulated prior to the meeting by the Clerk.
- 7.6 The Clerk asked for confirmation of signatories for the Lloyds bank Treasurer's Account.
- Resolved: Councillors Thomas, Worrell, Hands and the Clerk Mrs Gascoigne to be account signatories.**
- Both members of the public left the meeting at 8.18pm.

8. PLANNING (23/71)

- 8.1 Members noted the following planning applications, on which no comments had been made:

- 8.1.1 **S23/1809:** Prior Approval for the conversion of agricultural barn to a single residential dwelling, Carlton Ashes Farm, Carlton Ashes, Hough on The Hill, Lincolnshire, NG32 2BJ

9. HIGHWAYS (23/72)

- 9.1 Highways issues were discussed during the public session.
- 9.2 The purchase of a second portable speed indicator device (SID) was discussed at item 7.5 above.

10. CEMETERY (23/73)

- 10.1 There was no report.

11. JUBILEE FIELD (23/74)

- 11.1 Tree Works

The Clerk reported that the planning application for works to trees subject to a Tree Protection Order had been submitted by the contractor, and the works were scheduled to take place at the end of February/start of March subject to approval by SKDC.

11.2 Hedge laying had been discussed at item 7.5 above.

12. COMMUNITY UPDATES (23/75)

12.1 The purchase of additional/replacement defibrillators for the parish was discussed at item 7.5 above.

12.2 Councillor Thomas noted that there had been no flooding on the A607 during recent wet weather following drainage works that had been carried out by Lincolnshire County Council. Councillor Hands reported that there had been some flooding into Rainthorpe's yard from Heath Lane. Councillor J Baines reported that there had also been flooding in Charity Street, and Councillors noted that there were issues with the drains being blocked. There were also issues with flooding at the corner of Silkstone Lane and Heath Lane.

Action: Councillor Thomas to forward photographs of the affected areas to the Clerk so that she could report to LCC.

12.3 Councillor Balfe reported that repairs to the bus shelter opposite Newark Lane were ongoing.

12.4 Councillor Worrell was not in attendance to provide an update on the location of the new bench at Heath Lane, Normanton.

12.5 Grass cutting had been discussed at item 7.5 above.

12.6 There were no further community updates from Councillors.

13. POLICIES AND PROCEDURES (23/76)

13.1 Councillor Thomas proposed that the Freedom of Information Policy and Health and Safety Policy be approved, which was seconded by Councillor Balfe. Councillors agreed the proposed Policy Review schedule circulated in advance of the meeting by the Clerk.

14. CORRESPONDENCE (23/77)

14.1 Members noted all general correspondence circulated for information since the November meeting.

15. DATE OF NEXT MEETING (23/78)

15.1 Monday 18 March 2024.

The Chair closed the meeting at 8.38pm.