

CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL

Nikki Gascoigne Clerk & RFO

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Dear Councillor,

I hereby give you notice that the next meeting of Carlton Scroop and Normanton on Cliffe Parish Council will be held on Wednesday 10 January at 7.30pm at Carlton Scroop and Normanton on Cliffe Village Hall. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded at 7.20pm by a public forum for which Councillors are also asked to be present, at which members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.



Clerk to the Council.

Date: Wednesday 3 January 2024

1. **WELCOME REMARKS BY THE CHAIRMAN.**
2. **TO RECEIVE APOLOGIES FOR ABSENCE AND TO RESOLVE TO ACCEPT REASONS GIVEN.**
3. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN RELATION TO AGENDA ITEMS AND TO CONSIDER REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
4. **APPROVAL OF MINUTES.**
 - 4.1 To resolve to accept the Clerk's notes of the Parish Council Meeting held on 27 November 2023.
5. **REPORT FROM DISTRICT AND COUNTY COUNCILLORS**
6. **CLERK'S REPORT**
 - 6.1 To note the Clerk's report regarding actions from the last meeting.
7. **FINANCE.**
 - 7.1 To note the following income received:

From	Purpose	Amount £
SKDC	Community cleaner grant	231.66
Nat West	Interest November 23	22.56
Nat West	Interest December 23	21.91
 - 7.2 To resolve to approve expenditure as follows:

Payments Made:		
Payee	Purpose	Amount £
SKDC	Grass cutting	134.58
Employment Costs	December 2023 (incl pay award back pay)	461.71

Payments to be Made:		
Payee	Purpose	Amount £
Employment Costs	January 2024	246.31
WeDoDoggyDooDoo	Dog waste collection	77.00
Autela	Payroll Services	71.81
 - 7.3 To resolve to approve the December bank reconciliation.
 - 7.4 To note the budget monitoring statement showing expenditure and income against the 2023/24 budget.
 - 7.5 To consider the 2024/25 budget and to approve the precept demand.
 - 7.6 To receive an update on an application for a Lloyds Bank account.

8. PLANNING.

8.1 To note the following planning applications on which no comments were made:

8.1.1 **S23/1809:** Prior Approval for the conversion of agricultural barn to a single residential dwelling, Carlton Ashes Farm, Carlton Ashes, Hough on The Hill, Lincolnshire, NG32 2BJ

9. HIGHWAYS.

9.1 To receive reports of highways issues in the Parish.

9.2 To consider the purchase of a second portable speed indicator device (SID) – Councillor Thomas

10. CEMETERY

10.1 No report.

11. JUBILEE FIELD

11.1 To receive an update on the tree work at Jubilee Field - Clerk

11.2 To receive an update on hedge laying and a new gate at Jubilee Field – Councillor J Baines.

12. COMMUNITY UPDATES

12.1 To consider the purchase of additional/replacement defibrillators for the parish – Cllr Worrell

12.2 To receive an update regarding flooding in the parish – Cllr Thomas

12.3 To receive an update on the repair of the bus shelter opposite Newark Lane, Carlton Scroop – Cllr Balfe.

12.4 To receive an update on the location of the new bench at Heath Lane, Normanton – Cllr Worrell

12.5 To consider the grass cutting schedule for the Parish – Cllr Thomas.

12.6 To receive community updates from Councillors.

13. POLICIES AND PROCEDURES

13.1 To review the Freedom of Information Policy, Health and Safety Policy, and Policy Review schedule.

14. CORRESPONDENCE.

14.1 To note all general correspondence circulated for information since the November meeting.

15. DATE OF NEXT MEETING

15.1 Monday 18 March 2024