

# CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL

Nikki Gascoigne Clerk & RFO

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Dear Councillor,

I hereby give you notice that the next meeting of Carlton Scroop and Normanton on Cliffe Parish Council will be held on Monday 27 November 2023 at 7.30pm at Carlton Scroop and Normanton on Cliffe Village Hall. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded at 7.20pm by a public forum for which Councillors are also asked to be present, at which members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.



Clerk to the Council.

Date: Monday 20 November 2023

1. **WELCOME REMARKS BY THE CHAIRMAN.**
2. **TO RECEIVE APOLOGIES FOR ABSENCE AND TO RESOLVE TO ACCEPT REASONS GIVEN.**
3. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN RELATION TO AGENDA ITEMS AND TO CONSIDER REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
4. **APPROVAL OF MINUTES.**
  - 4.1 To resolve to accept the Clerk's notes of the Parish Council Meeting held on 18 September 2023.
5. **REPORT FROM DISTRICT AND COUNTY COUNCILLORS**
6. **CLERK'S REPORT**
  - 6.1 To note the Clerk's report regarding actions from the last meeting.
7. **FINANCE.**
  - 7.1 To note the following income received:

<b>From</b>	<b>Purpose</b>	<b>Amount £</b>
HMRC	VAT rebate	876.84
Nat West	Bank interest September	20.99
Nat West	Bank interest October	24.04
  - 7.2 To resolve to approve expenditure as follows:

<b>Payments Made:</b>		<b>Amount £</b>
<b>Payee</b>	<b>Purpose</b>	
Caythorpe Electrical	Defib installation	45.00
Employment Costs	September 2023	246.31
Autela Payroll	Payroll services	54.58
Employment Costs	October 2023	246.31
Information Commissioner's Office	Annual registration	35.00

  

<b>Payments to be Made:</b>		<b>Amount £</b>
<b>Payee</b>	<b>Purpose</b>	
Employment Costs	November 2023	246.31
  - 7.3 To resolve to approve the October bank reconciliation.
  - 7.4 To note the budget monitoring statement showing expenditure and income against the 2023/24 budget.
  - 7.5 To receive an update on an application for a debit card.
  - 7.6 To consider items for the 2024/25 budget.
  - 7.7 To confirm the Clerk's pay award in line with National Joint Council pay scales.

## **8. PLANNING.**

8.1 To note the following planning decisions:

8.1.1 **S23/0788** New stable block on equestrian land including creation of new access, Stone Horse Farm Hough Lane Carlton Scroop Lincolnshire NG32 3BB

8.2 To note the following planning applications on which no comments were made:

8.2.1 **S23/1772** Change of use of agricultural building to single dwelling, Carlton Ashes Farm , Carlton Ashes, Hough On The Hill, Lincolnshire, NG32 2BJ

8.3 To consider the following planning applications:

8.3.1 **S23/1673:** Conversion of barn (retrospective) and creation of domestic curtilage, Stone Horse Farm , Hough Lane, Carlton Scroop, Lincolnshire, NG32 3BB

## **9. HIGHWAYS.**

9.1 To consider speed control in the Parish – including update on replacement fixed speed signs, purchase of an additional portable speed sign and speeding on Sudbrook Road – Councillor Thomas

9.2 To note correspondence received regarding speed limits in the parish - Clerk

9.3 To consider the road surface on Howdale Lane – Councillor Hands

9.4 To note a broken road sign on Hough Lane – Councillor Thomas

## **10. CEMETERY**

10.1 No report.

## **11. JUBILEE FIELD**

11.1 To consider quotes for tree works to trees at Jubilee Field – Clerk

11.2 To receive an update on hedge laying and a new gate at Jubilee Field – Councillor J Baines.

## **12. COMMUNITY UPDATES**

12.1 To consider quotes for dog waste collection – Clerk

12.2 To receive an update on the repair of the bus shelter opposite Newark Lane, Carlton Scroop – Cllr Balfe.

12.3 To receive an update on the location of the new bench at Heath Lane, Normanton – Cllr Worrell

12.4 To receive an update on litter picking – Cllr Thomas.

12.5 To consider the grass cutting schedule for the Parish – Cllr Thomas.

12.6 To consider arrangements for defibrillator training – Cllr Thomas

12.7 To receive community updates from Councillors.

## **13. POLICIES AND PROCEDURES**

13.1 To review the Councillor Recruitment Policy, Data Breach Policy, Data Protection Policy and Defibrillator Policy.

## **14. CORRESPONDENCE.**

14.1 To note all general correspondence circulated for information since the September meeting.

14.2 To consider the Policing Priority Setting return for December and invitation to Parish Council engagement session on 7 December.

## **15. DATE OF NEXT MEETING**

15.1 Monday **15** January 2024