

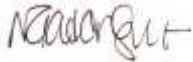
CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL

Nikki Gascoigne Clerk & RFO
Email clerksnpc@gmail.com Telephone 07472 574201

Dear Councillor,

I hereby give you notice that the next meeting of Carlton Scroop and Normanton on Cliffe Parish Council will be held on Monday 18 September 2023 at 7.30pm at Carlton Scroop and Normanton on Cliffe Village Hall. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded at 7.20pm by a public forum for which Councillors are also asked to be present, at which members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.



Clerk to the Council.

Date: Monday 11 September 2023

1. WELCOME REMARKS BY THE CHAIRMAN.

2. TO RECEIVE APOLOGIES FOR ABSENCE AND TO RESOLVE TO ACCEPT REASONS GIVEN.

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN RELATION TO AGENDA ITEMS AND TO CONSIDER REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.

4. APPROVAL OF MINUTES.

4.1 To resolve to accept the Clerk's notes of the Parish Council Meeting held on 31 July 2023.

5. REPORT FROM DISTRICT AND COUNTY COUNCILLORS

6. CLERK'S REPORT

6.1 To note the Clerk's report regarding actions from the last meeting.

6.2 To receive an update on .gov.uk email addresses and the Parish Council Facebook page.

7. FINANCE.

7.1 No income received since the last meeting.

7.2 To resolve to approve expenditure as follows:

Payments Made:

Payee	Purpose	Amount £
South Kesteven District Council	Election fees	144.69
N Gascoigne	Reimbursement – SID Batteries	87.69
Autela Payroll	Payroll services	54.58
Employment Costs	August 2023	246.31
Lincolnshire County Council	Speed signs and stickers	170.00

Payments to be Made:

Payee	Purpose	Amount £
Employment Costs	September 2023	266.11

7.3 To resolve to approve the August bank reconciliation.

7.4 To note the budget monitoring statement showing expenditure and income against the 2023/24 budget.

7.5 To consider a debit card for the current account to allow online purchases.

8. PLANNING.

8.1 To note the following planning decisions:

8.1.1 **S23/0487** Second tier to the outside of the driving range, Sudbrook Moor Golf Course, Charity Street, Carlton Scroop. **Approved: 22 August 2023**

9. HIGHWAYS.

- 9.1 To consider speed control in the Parish – including speed sign replacement, purchase of an additional SID, “Check Your Speed” signs and wheelie bin stickers, and speed detector van.

10. CEMETERY

- 10.1 To consider provision of a bench – Cllr Hankinson.

11. COMMUNITY UPDATES

- 11.1 To receive an update on the repair of the bus shelter opposite Newark Lane, Carlton Scroop – Cllr Balfe.
11.2 To receive an update on the location of the new bench at Heath Lane, Normanton – Cllr Worrell.
11.3 To receive an update on litter picking – Cllr Thomas.
11.4 To consider the grass cutting schedule for the Parish – Cllr Thomas.
11.5 To consider arrangements for defibrillator training – Cllr Thomas
11.6 To receive an update on the new gate hedge laying at Jubilee Field – Councillor J Baines.
11.7 To receive community updates from Councillors.

12. POLICIES AND PROCEDURES

- 12.1 To review the Asset Register.
12.2 To review the Code of Conduct, Communications Policy and Complaints Policy.

13. CORRESPONDENCE.

- 13.1 To note all general correspondence circulated for information since the July meeting.

14. DATE OF NEXT MEETING

- 14.1 Monday 27 November 2023.