

CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL

Nikki Gascoigne Clerk & RFO
Email clerksnpc@gmail.com Telephone 07472 574201

Dear Councillor,

I hereby give you notice that the next meeting of Carlton Scroop and Normanton on Cliffe Parish Council will be held on Monday 31 July 2023 at 7.30pm at Carlton Scroop and Normanton on Cliffe Village Hall. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded at 7.20pm by a public forum for which Councillors are also asked to be present, at which members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Clerk to the Council.

Date: Monday 24 July 2023

1. **WELCOME REMARKS BY THE CHAIRMAN.**
2. **TO RECEIVE APOLOGIES FOR ABSENCE AND TO RESOLVE TO ACCEPT REASONS GIVEN.**
3. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN RELATION TO AGENDA ITEMS AND TO CONSIDER REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
4. **APPROVAL OF MINUTES.**
 - 4.1 To resolve to accept the Clerk's notes of the Annual Parish Council Meeting held on 15 May 2023.
5. **REPORT FROM DISTRICT AND COUNTY COUNCILLORS**
6. **PARISH PLAN**
 - 6.1 To consider Parish Plan actions for 2023/24.
7. **CLERK'S REPORT**
 - 7.1 To note the Clerk's report regarding actions from the last meeting.
 - 7.2 To consider councillor training.
 - 7.3 To receive an update on .gov.uk email addresses and the Parish Council Facebook page.
 - 7.4 To consider the Council's insurance cover.
 - 7.5 To consider the provision of defibrillator training and a possible application to the Government's defibrillator Fund.

8. **FINANCE.**

- 8.1 To note income received as follows.

Received From	Purpose	Amount £
Cemetery Income	EROB and interment fees	375.00

- 8.2 To resolve to approve expenditure as follows:

Payments Made:

Payee	Purpose	Amount £
Autela Payroll Services	Payroll Services	53.02
ICCM	Annual Membership	95.00
Village Hall	Hire fees	71.00
Tracey Davis	Internal audit	75.00
Normanton Churchyard	Grant	500.00
Employment Costs	May	266.11
Lincolnshire County Council	LRSP Membership	50.00
Andrew Deptford	Defibrillator consumables	336.00
CloudNext Ltd	Hosting and domain	191.98
Employment Costs	June	246.31

AJG Insurers	Annual premium	556.15
LALC	Training Scheme	120.00
Shaw & Sons	Grants of EROB book	153.60

Payments to be Made:

	Payee	Purpose	Amount £
	Employment Costs	July 2023	246.31
8.3	To resolve to approve the June bank reconciliation.		
8.4	To note the budget monitoring statement showing expenditure and income against the 2023/24 budget.		

9. PLANNING.

9.1 To note the following planning applications:

9.1.1 **S23/0788** New stable block, Stone Horse Farm, Hough Lane, Carlton Scroop.

9.1.2 **S23/0487** Second tier to the outside of the driving range, Sudbrook Moor Golf Course, Charity Street, Carlton Scroop.

9.2 To consider correspondence regarding the SKDC Local Plan.

10. HIGHWAYS.

10.1 To consider the repair works carried out to Charity Street.

10.2 To consider the recalibration of the speed signs on the A607 and membership of the LRSP.

11. CEMETERY

11.1 To consider provision of a bench – Cllr Hankinson.

12. COMMUNITY UPDATES

12.1 To receive an update on the repair of the bus shelter opposite Newark Lane, Carlton Scroop – Cllr Balfe.

12.2 To receive an update on the location of the new bench at Heath Lane, Normanton – Cllr Worrell.

12.3 To receive an update on litter picking – Cllr Thomas.

12.4 To receive an update on grass cutting – Cllr Thomas.

12.5 To receive an update on the roll out of fibre broadband – Cllr Thomas

12.5 To receive community updates from Councillors.

13. POLICIES AND PROCEDURES

13.1 To review the Standing Orders and Financial Regulations.

14. CORRESPONDENCE.

14.1 To note all general correspondence circulated for information since the May meeting.

15. DATE OF NEXT MEETING

15.1 Monday 18 September 2023.