

# CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL

Dear Councillor,

I hereby give you notice that a meeting of **Carlton Scroop and Normanton on Cliffe Parish Council** will be held on **Monday 20 March 2023 at 7.30pm** at Carlton Scroop and Normanton on Cliffe Village Hall. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded at **7.20pm** by a public forum for which councillors are also asked to be present, at which members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.



N Gascoigne, Clerk & RFO

Date: 15 March 2023

	Item	Lead	Expected Duration
1.	<b>Welcome</b>	<b>Chair</b>	1 min
2.	<b>Apologies for Absence</b>	<b>Chair</b>	1 min
2.1	To receive apologies for absence and to resolve to accept reasons given.		
3.	<b>Declarations of Interest</b>	<b>Chair</b>	1 min
3.1	To receive declarations of pecuniary interest in relation to agenda items and to consider requests for dispensations in accordance with the Localism Act 2011.		
4.	<b>Minutes</b>	<b>Chair</b>	2 mins
4.1	To resolve to approve the clerk's notes of the meeting on 30 January 2023 and the extraordinary meeting on 27 February 2023.		
5.	<b>To receive reports from District and County Councillors</b>	<b>District &amp; County Cllrs</b>	10 mins
6.	<b>Finance</b>	<b>Chair</b>	5 mins
6.1	To note the Finance Report which includes budget performance and approve the bank reconciliation to February 2023, and all income and expenditure up to 28 February 23.		
7.	<b>Planning Matters</b>	<b>Chair</b>	2 mins
7.1	To note planning decision 23/0291 re tree works Carlton Manor, Heath Lane, Carlton Scroop, Lincolnshire, NG32 3AS.		
8.	<b>Village Hall</b>	<b>Chair</b>	2 mins
8.1	Update on Community Hub		
9.	<b>Parish Plan</b>	<b>Chair</b>	10 mins
9.1	Review progress with Parish Plan actions.		

	<b>Item</b>	<b>Lead</b>	<b>Expected Duration</b>
<b>10.</b>	<b>Highways</b>	<b>Chair</b>	5 mins
10.1	To review Fix my Street reported issues and report any other issues.		
10.2	To note road closure for surface dressing on Sudbrook Road/Carlton Road/Main Street (Between A607 & Sudbrook) Carlton Scroop.		
<b>11.</b>	<b>Defibrillators</b>	<b>Cllr Worrell</b>	2 mins
11.1	Approve the purchase of defibrillator signage at a cost of £168.19		
<b>12.</b>	<b>Coronation Celebrations</b>	<b>Chair</b>	10 mins
12.1	To consider arrangements for the celebration of the coronation of His Majesty King Charles III		
12.2	To consider the purchase of signage for the gate of Jubilee Field.	Cllr Hankinson	
<b>13.</b>	<b>Parish Information Leaflet</b>	<b>Cllr Hankinson</b>	5 mins
13.1	To consider the contents of and distribution of a village information leaflet.		
<b>14.</b>	<b>Clerk Recruitment</b>	<b>Chair</b>	5 mins
14.1	To consider arrangements for permanent recruitment to the Clerk's post.		
<b>14.</b>	<b>Dates of Future Meetings</b>	<b>All</b>	1 Min
14.1	15 May 2023 (Annual Meeting of Council and Annual Parish Meeting). 31 July 2023 25 September 2023		