

**MINUTES OF A CARLTON SCROOP AND NORMANTON-ON-CLIFFE
PARISH COUNCIL MEETING
held on Monday 28 March 2022 at The Village Hall, Newark Lane,
Carlton Scroop**

Present: Cllr J Calder Chair (and interim Clerk)
Cllr J Baines
Cllr B Hankinson
Cllr A Reed
Cllr J Worrell

Apologies: Cllr S Baker-Browne
In attendance: Dist Cllr I Stokes

Item	Action
<p>Public Forum: Commenced at 7.20 pm. There were 6 members of the public present. The Chair invited members of the public to contribute at item 4.</p>	
<p>Item 1 – Welcome Remarks. 1. The Chair welcomed all to the meeting.</p>	
<p>Item 2 -To Receive Apologies for Absence. 2. Apology had been received from Cllr Baker Browne.</p>	
<p>Item 3 - Declaration of Pecuniary Interest & Dispensations. 3. There were no declarations.</p>	
<p>Item 4 – Update on Planning Application S22/0091 4. It was noted that the closing date for comments on the application was 4 March. SKDC had been very slow in replying to email correspondence from Council and residents and this lack of communication was very disappointing. Additionally, it was likely that the planning application would be discussed at a new meeting on 7 April; however, confirmation was awaited. This short notice was also unsatisfactory. Cllr Stokes advised that he had also been hastening SKDC.</p> <p>5. There was general frustration from all present at the poor performance of SKDC in its handling, management and communications in processing this matter.</p>	
<p>Item 5 – To Approve Draft Minutes of the Parish Council Meeting of 28 March 2022 6. The Minutes of the meeting held on 28 March 2022 were approved as a fair and true record of the meeting.</p>	
<p>Item 6 - Matters Arising From The Meeting of 28 March 2022 7. a) <u>Request to Reduce Speed Limit to 30 MPH.</u> The request to reduce the speed limit from 40 MPH to 30 MPH through Carlton Scroop had been approved for public consultation.</p>	

Item

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- b) Village Information Booklet to Residents. The content was under review and this matter would be visited at a later date.
- c) Bus Shelter Location Normanton. This would be carried forward to the next meeting.
- d) Defibrillators. There was a need for maintenance checks on the defibrillators and the contents of the accompanying boxes. Cllr Worrell volunteered to check both defibrillators, contents and also to produce a checklist for consideration.

**Cllr
Worrell**

Item 7- To Receive any Reports from District and County Councillors

8. There were no reports.

Item 8 – Finance

9. Finance Report. The finance report was presented. It was supported by excel spreadsheets showing detailed breakdowns of all transactions and performance against budget. The budget was in a healthy position aided by savings from clerk salary costs of £2600.

10. Bank reconciliation was provided for Feb 22. All income and expenditure over the period reflected items previously approved within the budget. In February there was one payment of £138.57 to LALC for Parish Council membership. March transactions to date were:

10 March	Consultancy Report – Planning Application	£480.00
10 March	SYNC.COM – File Storage System	£72.82
14 March	Seating Bench – Normanton	£209.00
14 March	Picnic Tables x 2 - Recreation Park	£538.00
15 March	Village Hall Rental	£116.25
16 March	Dog-Waste Bin and Fittings	169.84

11. The financial report was approved.

Item 9 - Planning Matters

12. There no other planning matters.

Item 10 - Parish Plan 2022-2027

13. The Parish Plan 2022-2027 was approved. It was noted that the Parish Plan was a rolling plan and would be updated annually.

14. It was agreed that an Action Plan would be used to consolidate and review items within the Parish Plan and also items for attention arising from minutes.

Item 11 - Queen Platinum Jubilee

15. Options were discussed to celebrate the Jubilee. It was felt that making the recreation park available as a venue to bring your own picnic as part of the nationwide “The Big Jubilee Lunch” on Sunday 5 June in would be a good way ahead.

Item 12 - Recreation Park

16. Options were discussed for a suitable name for the recreation park. It was agreed that the area be named Jubilee Field.

Item

Action

17. Tree Pruning / Hedging Work in Jubilee Field Boundary and Cemetery Area.

It was agreed that laying would be undertaken to maintain the beech hedges/trees in the boundary area between Jubilee Field and the Cemetery.

Item 13 - Highways.

18. Issues of blocked drain at Sudbrooke Road, blocked drain near Beechcliffe Farm, broken light at Charity Street, request for a bus shelter at Normanton had been reported on Fix My Street.

Item 14. Recruitment Of New Council Members.

19. An application had been received from John England to serve on the Parish Council. A Zoom interview had taken place and it was agreed that he had a wide range of relevant skills and experience, including having been a previous clerk to the Council.

20. The application from John England to join the Carlton Scroop and Normanton on Cliffe Parish Council was approved.

Item 15. Clerk Recruitment

21. It was noted that a number of parish councils were having difficulty in clerk recruitment. There had been no interest in respect of the clerk vacancy.

Item 16. General Correspondence.

22. General correspondence received was in respect of Planning Application S22/0091.

Item 17. Dates of Future Meeting

23. Meetings will be held on the following Mondays:

23 May 2022 (Annual Meeting of Council also Annual Parish Meeting)

25 July 2022

26 September 2022

28 November 2022

30 January 2023

27 March 2023

End of Meeting. The meeting closed at 21.45 hrs

J Calder

For Clerk
16 May 2022