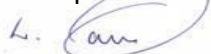


# CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL

Dear Councillor,

I hereby give you notice that a meeting of Carlton Scroop and Normanton on Cliffe Parish Council will be held on Monday 24 January 2022 at 7.30pm at Carlton Scroop and Normanton on Cliffe Village Hall. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded at 7.20pm by a public forum for which Councillors are also asked to be present, at which members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.



Councillor (acting Clerk).

Date: Monday 24 January 2022

	<b>Item</b>	<b>Lead</b>	<b>Expected Time</b>
1.	<b>WELCOME REMARKS</b>	Chair	2 mins
2.	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>	Chair	1 min
3.	<b>TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN RELATION TO AGENDA ITEMS AND TO CONSIDER REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.</b>	All Council Members	2 mins
4.	<b>TO APPROVE THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON 22 NOVEMBER 2021.</b>	Chair All Council Members	1 mins
5.	<b>TO NOTE CLERK'S REPORT INCLUDING ACTIONS FROM MATTERS ARISING FROM THE LAST MEETING.</b>		
5.1	<b>Update on Parish Plan.</b>	Chair	2 mins
5.2	<b>Update on Request to Reduce Carlton Scroop Speed Limit to 40 MPH.</b>	Chair	4 mins
5.3	<b>Update on Mailshot brochure to residents.</b>	Cllr Hankinson	2 mins
5.4	<b>Update on Charity Committee Constitution.</b>	Chair	3 mins
5.5	<b>Update on Defibrillator Checklist.</b>	Cllr Worrell	2 mins
5.6	<b>Update on Bus Shelter Location.</b>	Cllr Maughan	3 mins
5.7	<b>Update on Asset Register.</b>	Chair	2 mins
5.8	<b>Update on Councillor E mail Addresses.</b>	All Council Members	2 min
6.	<b>PLANNING MATTERS</b>		

	<b>Item</b>	<b>Lead</b>	<b>Expected Time</b>
6.1	<b>To Consider the Report of Unauthorised Development near 1 Main Street, Carlton Scroop</b>	<b>Chair</b>	15 mins
7.	<b>TO RECEIVE ANY REPORTS FROM DISTRICT AND COUNTY COUNCILLORS</b>	<b>District &amp; County Cllrs</b>	15 mins
8.	<b>FINANCE</b>		
8.1	<b>To note the Finance Report, including all income and expenditure for November and December 2021 and the bank reconciliations for each month.</b>	<b>Cllr Calder (Written Report)</b>	5 mins
8.2	<b>To approve Budget 2022/23. [Budget information contained in Excel sheet]</b>	<b>Cllr Worrell Cllr Read</b>	5 mins
9	<b>PARISH PLAN OBJECTIVE</b>		
9.1	<b>To agree and finance, if necessary, tree pruning and hedging work to improve the recreation park for the benefit of residents.</b>	<b>Cllr Baines Chair</b>	10 mins
10.	<b>HIGHWAYS.</b>		
10.1	<b>To review Fix my Street reported issues and report any other issues</b>	<b>All Council Members</b>	5 mins
11.	<b>RECRUITMENT OF NEW COUNCIL MEMBERS</b>		
11.1	<b>Update on progress on recruitment of new Council members</b>	<b>Chair</b>	5 mins
12	<b>CLERK RECRUITMENT</b>		
12.1	<b>To consider recruitment options for new clerk</b>	<b>All Council Members</b>	15 mins
13.	<b>CORRESPONDENCE.</b>		
13.1	<b>To note and consider general correspondence circulated for information since the 22<sup>nd</sup> November meeting.</b>	<b>Chair</b>	5 mins