

# CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL

Dear Councillor,

I hereby give you notice that a meeting of Carlton Scroop and Normanton on Cliffe Parish Council will be held on Monday 27 September 2021 at 7.30pm at Carlton Scroop and Normanton on Cliffe Village Hall. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded at 7.20pm by a public forum for which Councillors are also asked to be present, at which members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.



Councillor (acting Clerk).

Date: Monday 20 September 2021

- 1. WELCOME REMARKS BY THE CHAIRMAN.**
- 2. TO RECEIVE APOLOGIES FOR ABSENCE.**
- 3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN RELATION TO AGENDA ITEMS AND TO CONSIDER REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
- 4. TO APPOINT NEW CLERK AND RFO.**
- 5. APPROVAL OF MINUTES.**
  - 5.1 To approve the draft minutes of the Parish Council Meeting held on 26 July 2021.
- 5. CLERK'S REPORT**
  - 5.1 To note the Clerk's Report including actions from the last meeting.
- 6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 7. FINANCE.**
  - 7.1 To ratify payments made 1 July - 31 August 2021
  - 7.2 To consider the income and expenditure report as at 31 August 2021.
  - 7.3 To note Council's bank account balances as at 31 August 2021.
- 8. RECRUITMENT OF NEW COUNCIL MEMBERS**
- 9. PARISH PLAN**
  - 9.1 To discuss timelines for updating the Parish Plan.
- 10. PLANNING.**
  - 10.1 To review planning application: S21/1719.  
Proposal: Proposed erection of single storey self-contained annex to north elevation and proposed single storey extension to south elevation. Location: Heath Barns, Heath Lane, Carlton Scroop, NG32 3AS,
- 11. HIGHWAYS.**
  - 11.1 To review Fix my Street reported issues.

**12. COMMUNITY UPDATES**

12.1 To consider the planting of trees to mark the Queen's Platinum Jubilee in 2022.

**13. CORRESPONDENCE.**

13.1 To consider and note general correspondence circulated for information since the July meeting.

**14. DATE OF NEXT MEETING**

14.1 Monday 22 November at 7.20pm