

CARLTON SCROOP AND NORMANTON-ON-CLIFFE PARISH COUNCIL



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Minutes of the Annual General Meeting of the Parish Council held in the Village Hall on Monday 13 May 2019

Present: Cllrs Couzens, Cllr Hutton, Cllr Rainthorpe, Cllr Hankinson Cllr Thomas. Adrian Illingworth – Clerk. County Cllr A Maughan

Members of the public who were present at the Annual Parish Meeting remained
Meeting started 7.10pm

The Clerk explained all Cllrs had to complete their Acceptance of Office before they took office.

1 Election of Chairman and Declaration of Acceptance of Office (19/05)

Nominations were called for. Cllr Couzens proposed by Cllr Hankinson and seconded by Cllr Hudson. All members in favour. Cllr Couzens accepted the position and took the Chair.

2. Election of Vice-Chairman and Declaration of Acceptance of Office (19/06)

Chair asked for nominations. Cllr Couzens proposed by Cllr Hutton and this was seconded by Cllr Hankinson. All members in favour. Cllr Hutton accepted the office.

3.Councillors Declaration of Acceptance (19/07)

All remaining Cllrs accepted office.

4. Apologies (19/08)

Apologies from Cllr Baker-Browne and Councillor Karberry-Brown. Reason for absence noted and approved by Council.

The Chairman brought forward agenda item 10 as County Cllr Maughan had another engagement.

10. Report from County and Dist Councillors (19/09)

No report presented by Dist Councillor Karberry- Brown

The Chair thank Cllr Maughan for all the work he had done regarding MidUK.

Cllr Maughan gave his report.

- In 2018 LCC reduced carbon output by 27%. Looking to reduce this by a further 23% by 2023.
- Grantham Relief Road has been given the go ahead. Contractor to be appointed.
- LCC is within the top 5 Councils for repairing potholes. Response time depends on the severity of the hole. All residents still need to continue to report issues to LCC Highways via their website.

- Litter has been coming off MidUK lorries. Company carries out a litter pick outside the entrance and surrounding area. Cllr Maughan has requested the litter pick be extended. Although Carlton Scroop and Normanton on Cliffe does not fall within MidUK boundary, Council resolved to send letter to MidUK highlighting the issue.

Cllr Maughan left the meeting at 7.26pm

6. No pecuniary interests

7. Signing of the minutes (19/10)

Council resolved to accept the minutes of the meeting held, Monday 13 March to be a true reflection of the meeting. The Chairman signed the minutes.

8. Matters arising from minutes

None

9. Election of Council Representatives (19/11)

9.1 Council resolved to appoint Cllr Thomas as rep for Parish Charities. Cllr Thomas accepted the Role

9.2 Council resolved to appoint Cllr Rainthorpe as rep for the Village Hall. Cllr Rainthorpe accepted the role

11. Finance (19/12)

11.1 Income received

11.1.1 Interest	1.25
11.1.2 Precept	8000.00

11.2 Council resolved to make the following payments

11.2.1 EnvironmentSK – Grass cutting March	107.40
11.2.2 EnvironmentSK – Grass cutting April	214.70
11.2.3 EON	46.37

11.3 The Responsible Finance Officer informed Council no issues had arisen following the Internal Audit. Council resolved to make a payment of £50.00 to the Auditor for work completed

11.4. Council resolved to accept the year end accounts.

11.5. Annual Return

11.5.1 Council resolved to approve Section 1 of the annual return. This was signed by the Chairman and RFO.

11.5.2 Checklist for section 2 completed and signed by the Chairman and RFO

11.6 Insurance Renewal.

After discussion the Council resolved to accept Came and Company's recommendation and approved payment of the premium for £380.81

12. Planning Applications

None

13. Highways (19/12)

Sunken gullies in Normanton have not be cleared, Clerk to report.

All potholes have been reported

The drain at the end of Charity Street, outside the Laurals, fills after each rain fall. Clerk to raise with Highways.

14. Matters affecting the Village (19/13)

14.1 A copy of the letter received from the Salvation Army, regarding sighting of a Charity Bin, to be sent to the Village Hall Committee.

14.2 An update was given re gateways to the villages. Council agreed to complete on 8 June. All Cllrs welcome to attend.

14.3 Environment Agency has met with Mr Porter. Samples of the waste have been sent off for Analysis. Results should be back at the end of the month.

14.4 The speed signs need repairing. Lincolnshire Road Safety Partnership to be approached.

14.5 Cllr Hankinson is near completing update to the News letter

14.6 After discussion the Council resolved not to enter the Best Kept Village competition.

15. Councillor Vacancy (19/14)

Following the resignation of Cllr Naheem there are currently two vacancies on the Council. Both these are for Carlton Scroop. Council agreed for an article to be placed in the News and Views inviting people to fill the vacancy.

The Chairman proposed Rights of Way to be the responsibility of Mrs Naheem, due to her extensive knowledge. All members agreed. Mrs Naheem accepted the post.

Items to be placed on the next agenda

Parish Plan to be discussed with the Village Hall. Meeting to be arranged.

16. Meeting dates 2019-2020 (19/15)

Wednesday 17 July the Monday 9 September, 11 November, 13 January and 9 March.