

## CARLTON SCROOP AND NORMANTON-ON-CLIFFE PARISH COUNCIL

Minutes of the meeting of the Parish Council held in the Village Hall on Monday 13 November 2018

Present: Cllr J Couzens – Chair: Cllr Baker-Browne - Vice Chair, Cllr Hutton, Cllr Naheem and Mr A Illingworth (Clerk).

Chair welcomed all present and opened the floor to the public.

### **Public Forum – commenced 7.31**

Two members of the public were present.

A resident asked the whereabouts of a litter bin in Normanton. They were informed there was no litter bin.

No further questions session closed at 7.34 when the Chair opened the Council meeting.

### **2 Apologies (18/233)**

Apologies received from Cllr Rainthorpe and County Cllr Maughan. Reasons for absence noted and approved by Council. No apologies had been received for Cllr Hankinson or Cllr Karberry-Brown

### **3 To co-opt candidate for vacancy (18/234)**

The Council resolved to co-opt Mr Alan Thomas as member of the Council. The Clerk handed out all relevant forms for completion. These were completed and handed back to the Clerk

### **4 Declaration of Pecuniary Interest & Dispensations (18/235)**

None

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### **5 Signing of the minutes (18/236)**

Council resolved to accept the Clerks notes of the meeting held 17 September 2018 as a true reflection of the meeting. Minutes signed by the Chair

### **6 Report from District and County Councillors (18/237)**

No report available from Cllr Karberry – Brown

Chair read out brief report from Cllr Maughan. The Councillor is still pressing Highways to resolve issues raised by the Council. The planning application submitted by Mid UK has been approved.

### **7 Matters arising from the minutes (18/238)**

7.1 A discussion took place regarding the purchase of an additional Defib for the District. The Chair asked if there was merit to put a notice up to indicate where existing defibs were. Members resolved not to provide notice, the location of a defib is provided when 999 is contacted. The code to open the defib is also provided.

After further discussion Council resolved not to purchase a further defib.

7.2 Carried forward to next meeting. Cllr Hankinson, who is drafting the Village Information Leaflet, was not present.

7.3 A discussion took place, with pros and cons being aired. The Council resolved to join the scheme and the Clerk is to obtain an application form.

Other matters from the minutes not on the agenda

Gateways – A quote has been obtained by Cllr Baker-Browne for £100 to purchase a pre-painted white five bar gate. Council resolved to go ahead with the purchase of one gate, initially.

Grass Cutting – Cutting of the grass has not been done between the villages. Councillor Maughan to be contacted to ask who is responsible.

Cllr Hutton informed the meeting Glendale, the current contractor, has lost its contract with SKDC. Cllr Hutton to speak with Glendale to ask if they could cut the grass.

## **8 Finance (18/239)**

### **8.1 Income received**

8.1.1 LCC – Community Cleaner grant	203.58
8.1.2 LLC – Grass Cutting grant	309.06
8.1.3 HMRC – VAT refund	262.08
8.1.4 Donation received from Caythorpe re use of SID	100.00
8.1.5 Interest	0.54.

### **8.2 The following payments were resolved to be paid**

8.2.1 Community Cleaner – K John	136.98
8.2.2 Donation to Carlton Scroop and Normanton PCC	400.00
8.2.3 Donation to Normanton Churchyard Fund	400.00
8.2.4 Glendale – September	100.08
8.2.5 Glendale – March/April – Replacement original chq lost	200.16
8.2.6 Donation Village Hall	600.00

### **8.3 To approve the monthly income and expenditure account and Financial Summary**

Chair asked for any comments. None submitted. Council resolved to accept the financial reports

## **9 Planning Applications (18/240)**

No applications or decisions received

## **10 Highways (18/241)**

Current issues being addressed by Cllr Maughan.

Grit bin in Normanton being filled with dog bags. Clerk to contact SKDC to enquire about the cost of emptying dog bins, should the Council decide to purchase.

## **11 Parish Plan (18/242)**

The Chair and Clerk to meet to draft a plan to submit to Council members for discussion.

## **12 Correspondence (18/243)**

<b><u>Received</u></b>	<b><u>From</u></b>	<b><u>Topic</u></b>	<b><u>Action</u></b>
Oct 16	ICO	Application Confirmation - ICO	Complete DD
Oct 16	Red Cross	Run the London Marathon	None
Oct 26	SKDC	Precept	Discuss January
Oct 30	Linc Fire and Rescue	Emergency Text Alert System	None
Nov 2	LALC	War Memorial Grant Scheme	None
Nov 2	LALC	Safeguarding Conference/Workshop	No attendees
Nov 5	BSE&West	Parish Agreement – Verge Cutting	Council to maintain

## **13 Items to be discussed at the next meeting**

None

## **14 Next Meeting**

Next meeting will be Monday 14 January 2019 at 7.20.