

=CARLTON SCROOP AND NORMANTON-ON-CLIFFE PARISH COUNCIL



The Old School, 10 Church Lane, Scredington, NG34 0AG

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MEETING OF CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL

Dear Councillor

I hereby give you notice that the **CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL MEETING** will be held in the Village Hall, Carlton Scroop, on **MONDAY 11 NOVEMBER 2019** considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a 10-minute public forum starting at 7.20pm, for which Councillors are also asked to be present, when members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Clerk to the Council

Date 4 November 2019

1.0 WELCOME REMARKS BY CHAIRMAN.

2.0 TO RECEIVE APOLOGIES AND ACCEPT REASONS GIVEN

3.0 DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS

To receive reports on members' disclosable pecuniary interests and to receive dispensations in accordance with the Localism Act 2011.

4.0 SIGNING OF THE MINUTES

To resolve to accept the notes of the Parish Council Meeting held 9 September. To sign the minutes of the meeting held 24 July.

5.0 REPORT FROM DISTRICT AND COUNTY COUNCILLORS

6.0 CO-OPTION

6.1 To resolve to co-opt Mr Johnston Calder

6.2 Acceptance of Office and signing of paperwork

7.0 MATTERS ARISING FROM THE MINUTES OTHER THAN THOSE ALREADY ON THE AGENDA

- 7.1 Cllr Thomas to give an update on faulty speed signs
- 7.2 Cllr Hutton to give update on erection of gates.
- 7.3 Cllr Hutton to give update on lock for gate on Hough Lane and the stile adjacent the churchyard
- 7.4 Cllr Thomas to give an update on discussions with Lincolnshire Road Safety Partnership
- 7.5 Invoice required for painting the phone box.

8.0 FINANCE

8.1 To note income received

- | | |
|--------------------------------------|-------|
| 8.1.1 Nat West – Interest | 1.56 |
| 8.1.2 Memorial Stone fee – J Chapman | 75.00 |

8.2 To approve the following payments

- | | |
|---|---------|
| 8.2.1 environment SK – grass cutting | 107.40 |
| 8.2.2 Gates and accessories | 1029.48 |
| 8.2.3 Printing of Parish Plan | 183.00 |
| 8.2.4 K John – Litter Picker | 98.52 |
| 8.2.5 M Fairbrother – Litter Picker | 139.57 |
| 8.2.6 A Illingworth – Reimbursement for ink | 50.00 |

- 8.3 To approve the monthly Income and Expenditure Account and Financial Summary
- 8.4 To review the signatories for the Councils Bank Accounts
- 8.5 To review current financial position with Budget 2019-2020
- 8.6 To discuss and determine budget 2020-2021

9.0 PLANNING APPLICATIONS

No applications received or decisions made.

10.0 HIGHWAYS

- 10.1 To discuss flooding issues within the Parish with particular reference to:
 - a. A607
 - b. Charity Street
- 10.2 Any other issues

11.0 POLICIES AND PROCEDURES - ADOPTION

Addendum A – no comments made

Addendum B – for comment and/or amendment motion.

NOTE: Each policy must be voted on individually and in order of presentation.

- 11.1 Signature of adopted policies
- 11.2 Appointment of Safeguarding Lead Officer

12.0 FINANCIAL REGULATIONS

- 12.1 To appoint Reconciliation Officer (2.2)
- 12.2 Appointment of Internal Auditor (2.5,2.6,2.7)

13.0 PARISH PLAN

- 13.1 Distribution – Cllr Hutton
- 13.2 Progress on objectives.

14.0 VILLAGE HALL

14.1 Update of meeting with the Village Hall Committee - Chairman

15.0 CORRESPONDENCE

15.1 To review correspondence received since the last meeting.

15.2 To gauge opinion on how to commemorate

16.0 ITEMS TO BE DISCUSSED AT THE NEXT MEETING

17.0 TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO STAFFING MATTERS.

18.0 DATE OF NEXT MEETING AND FORWARD CALENDER

Next meeting, Monday 13 January 2020