

CARLTON SCROOP AND NORMANTON-ON-CLIFFE PARISH COUNCIL



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MEETING OF CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL

Dear Councillor

I hereby give you notice that the **CARLTON SCROOP AND NORMANTON ON CLIFFE PARISH COUNCIL MEETING** will be held in the Village Hall, Carlton Scroop, on **MONDAY 9 MARCH 2020** considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a 10-minute public forum starting at 7.20pm, for which Councillors are also asked to be present, when members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Clerk to the Council

Date: 3 March 2020

1.0 WELCOME REMARKS BY CHAIRMAN.

2.0 APOLOGIES

3.0 DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS

To receive reports on members' disclosable pecuniary interests and to receive dispensations in accordance with the Localism Act 2011.

4.0 SIGNING OF THE MINUTES

To resolve to accept the Clerk's notes of the Parish Council Meeting held 13 January 2020

5.0 REPORT FROM DISTRICT AND COUNTY COUNCILLORS

6.0 MATTERS ARISING FROM THE MINUTES

- 6.1 Community Speed watch Scheme - Approval of membership and equipment purchase as outlined in Cllr Thomas' report
- 6.2 Cllr Hutton to provide number for the new lock
- 6.3 Distribution of Information Booklet
- 6.4 Update on hedges around cemetery – Cllr Hutton
- 6.5 Update on fence working party – Cllr Hutton
- 6.6 Decoration of gateways
- 6.7 Speed sign location. Cllr Hutton/Maugham

7.0 FINANCE

7.1 To note income received

7.1.1 Nat West – Interest 1.28

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7.2 To approve the following payments

7.2.1 M Fairbrother – Litter Picker 141.10

7.2.2 S Hutton – Printing of Parish Booklet 132.48

7.2.3 LALC Annual Subs 137.77

7.2.4 Clerks annual salary

7.2.5 PAYE

7.2.6 Normanton Churchyard payment

7.3 To approve Financial Summary

7.4 Reconciliation audit report – Cllr Calder

7.5 Progress on adding additional signatory to bank account

7.6 To review Precept for 2020-21

7.7 Formation of Finance Scrutiny and Reconciliation Committee (Cllr Calder + another)

8.0 PLANNING APPLICATIONS

8.1 Applications received

None

8.2 Decisions made

8.2.1 Field House, Heath Lane – Various Works – Application granted 24 February

9.0 HIGHWAYS

9.1 Flooding at the Village Hall, Charity Street and Normanton

9.2 Meeting between Cllr Maugham and Highways – 13 March 2020

10.0 POLICIES AND PROCEDURES

10.1 Insurance documents added to website

10.2 Donation Procedure added to web site

10.3 Cemetery policy and regulations

10.5 Speed policy – Cllr Thomas

11.0 CEMETERY

11.1 Update on subcommittee.

12.0 VILLAGE HALL

12.1 Progress of new access.

11.0 CORRESPONDENCE

11.1 Keep Britain Tidy

12.0 VE DAY

12.1 Update

13.0 ITEMS TO BE DISCUSSED AT THE NEXT MEETING

14.0 DATE OF NEXT MEETING

Monday 11 May 2020. This will also incorporate the Annual Parish Council Meeting